

JOB Announcement

JOB ANNOUNCEMENT: 04/AICSOUAGA/2019

1 Programme Coordinator

Project Title:	Bridging the Gap
Position:	Programme Coordinator
Starting date:	May 2019
Contract period:	12 months
Location:	Ouagadougou, Burkina Faso

The Italian Agency for Cooperation and Development is defined by Law 125/ 2014 and operates under the direction of an Inter-ministerial Committee for Economic Cooperation and Development (CICS). It is in charge of the execution and monitoring of all projects in accordance with the strategic orientations set by the Ministry of Foreign Affairs and of International cooperation (MAECI).

Under the European Commission's Multiannual Indicative Programme 2014-2017 of the Thematic Programme "Global Public Goods and Challenges", Human Development / Employment, decent work, skills, social protection and social inclusion, AICS has been delegated to implement a component of the EU Flagship Project "Bridging the Gap II: Inclusive policies and services for equal rights of persons with disabilities" (DCI-HUM/2016/379-983) in Burkina Faso. The overall objective is to enhance the implementation of the UN Convention of the Rights of Persons with Disabilities in Burkina Faso.

The National Program Manager is responsible for supporting the Team Leader in implementing the EU Flagship Project "Bridging the Gap II: Inclusive policies and services for equal rights of persons with disabilities" (DCI-HUM/2016/379-983) including management of the small grants scheme in Burkina Faso.

Functions and duties

- Directly implementation actions in the beneficiary countries under the coordination the Project Management Unit (PMU);
- Manage the links with the local agencies and their headquarters;
- Organise workshops, trainings, roundtables;
- be in charge of the activities of the project in Burkina Faso towards government and Disabled people's organization (DPO) stakeholders;
- perform regular feedback and update for coordination and on-line with the annual actions determined by the consortium;
- Prepare terms of reference of the technical experts with support of the PMU for training technical assistance and support with logistics;
- Manage the financial aspects of the project;
- Contribute to the technical and financial report (with information of the country activities).

Job requirements

- 5 years of experience in management of development cooperation projects. Preferably including 3 years of experience of disability and inclusion projects.
- Experience in managing technical assistance projects and organising learning events.
- Graduate degree in social sciences, development studies, public management or related field;
- Good command of the Italian Cooperation and European Union procedures (ex. EU-EuropeAid), also covering the management of funds.
- Experience working with national and local government agencies related to the sector of intervention, as well as with other international / national counterparts and donors, in particular the EU.
- Excellent command of computer tools and Microsoft, Outlook, spreadsheet and Internet programs.
- Fluency in English and French. Italian is an asset
- Gender and diversity competence
- Lived experience of disability is desirable

Preferential criteria

- Experience in the management of Delegation Conventions with the EU
- Post-graduate diplomas (Master-Doctorate).
- Experience in Project Cycle Management in the context of economic and social development programs.
- Previous experience in Burkina Faso and / or in the Sahel region.

In the application, written in the form of a declaration of substitutive certification within the meaning of art. 46 and 47 of the D.P.R. 28.12.2000 n. 445, candidates must declare under their own responsibility:

1. Not being older than 67 at the time of signing the contract.
2. Name, first name, date and place of birth;
3. Place of residence;
4. Possession of Italian citizenship or one of the countries of the European Union;
5. Be fit for use;
6. Enjoy civil and political rights;
7. Not to have criminal convictions, not to be the recipient of preventive measures and not to be subject to criminal or accounting procedures in Italy and abroad;
8. Not having been dismissed, dispensed, declared lapsed or dismissed from a public administration, in Italy and abroad;
9. Not subject to the obligations of military service.

If subsequent checks reveal the non-veracity of the content of the substitution declarations, the person concerned incurs the penal sanctions provided for by Italian law in art. 76 of the D.P.R. 445/2000 and its subsequent amendments, immediately terminating the employment contract and any other advantage that may be obtained on the basis of the false declaration.

The application must be accompanied by:

- a) Copy of valid ID;
- b) Curriculum vitae in italian, including the authorization to process personal data, dated between the date of publication of this notice and the date of submission of the application by the candidate;
- c) Letter of motivation in italian;
- d) Declaration, dated and signed, of the essential conditions required, established in the form of a declaration of substitute certification within the meaning of art. 46 and 47 of the D.P.R. 28.12.2004 n.445

Requests to participate in the selection, correctly signed, and the corresponding attachments mentioned must be received no later than 12:00 (Ouagadougou time) on the 01/04/2019 to the following address: ouaga@pec.aics.gov.it and da-italcoop@fasonet.bf in non-modifiable format (pdf).

The e-mail must have the subject code: 04 /AICSOUAGA/2019 relating to this selection notice.